



CITY COUNCIL

Work Session

***Work Session
Penn Room***

***Tuesday, February 17, 2009
7:00 P.M.***

- I. Call To Order** 7:00 p.m.
- II. Managing Directors Report** 7:05 p.m.
- III. Housing Study (E. Weiss & J. Kromer)** 7:15 p.m.
- VI. WWTP Improvement Project (Black & Veatch)**
 - Review Project Timeline
 - Design of Waste Water Treatment Plant Update
 - Monthly reports from Project & Construction manager
 - Project Funding – *scheduled for early Feb*
- V. Storm Water Utility Analysis**
- VI. 2009 Budget** 8:15 p.m.
 - 1. Maximus Report – Fines & Fees adjustments
 - 2. Review Enacted Budget
- VII. Adjourn**

TO: City Council
FROM: Heather Dunkle, Purchasing Coordinator
PREPARED BY: Heather Dunkle, Purchasing Coordinator
MEETING DATE: February 9, 2009
AGENDA MEMO DATE: February 5, 2009
RECOMMENDED ACTION: Awarding of Contract for a Stormwater Utility Analysis for the Department of Public Works.

RECOMMENDATION

The recommendation is to award the contract to Hazen and Sawyer, 801 Market Street., Suite 1001, Philadelphia, PA 19107, at a total contract price of \$199,800.

BACKGROUND

Proposals for the stormwater utility analysis were received on September 2, 2008. The proposals were reviewed by a selection committee which ranked each firm on a series of criteria; interviews were then conducted. Though Hazen and Sawyer was not the low proposer, their evaluation was more superior to the other firms.

Schedule of proposals is attached.

BUDGETARY IMPACT

The Department of Public Works and Accounting have confirmed there are sufficient funds in the budget account code 54-07-43-4222 to cover the contract.

PREVIOUS ACTION

None.

SUBSEQUENT ACTION

Formal action by Council is needed to award the contract at the February 9, 2009 meeting.

RECOMMENDED BY

The Mayor, Managing Director, Acting Director of Finance, Director of Public Works, and Purchasing Coordinator.

RECOMMENDED MOTION

Approve/Deny the recommendation for the purchase of a stormwater utility analysis in order that the contract may be awarded to Hazen and Sawyer.

September 2, 2008

To the Mayor

City Hall
Reading, PA

**RFP FOR STORM WATER UTILITY ANALYSIS FOR THE DEPARTMENT OF
PUBLIC WORKS, CITY OF READING, PENNSYLVANIA**

Proposals were received from the following firms:

AMEC Earth & Environmental One Plymouth Meeting, Suite 850 Plymouth Meeting, PA 19462	\$203,150
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ARRO Consulting 50 Berkshire Court Wyomissing, PA 19610	\$68,500
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Barry Isett & Associates 85 South Route 100 & Kressler Lane Trexlerstown, PA 18087	\$98,500
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CMX 412 Creamery Way, Suite 100 Exton, PA 19341	\$193,373
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C.S. Davidson 315 West James Street, Suite 102 Lancaster, PA 17603	\$162,900
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Gannett Fleming 1010 Adams Avenue Audubon, PA 19403	\$75,000
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Hazen and Sawyer 801 Market Street, Suite 1001 Philadelphia, PA 19107	\$199,800
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Johnson, Mirmiran & Thompson, Inc. 220 St. Charles Way, Suite 200 York, PA 17402	\$235,000
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HEATHER L. DUNKLE
Purchasing Coordinator